

Docketing

Up-level your IP Management



Lower your overall costs

The cost of having internal personnel with enough IP experience to docket proficiently is becoming more and more uneconomical.



Increase your accuracy

Denne Meyer will perform ongoing individual data proofing and verification. All docketing done by one expert is proofread by another.



Remove burden from your internal staff

You do not need to worry about capacities while only paying for the work that is actually done.



Decrease time to completion

Denne Meyer assists you by entering all relevant data for a new patent, trademark or design application.

European experts ensure fast response time for **GLOBAL COVERAGE**

Our Docketing team is based in our Denne Meyer offices within Europe – where we cover the following languages: English, French, German, Russian, and Spanish.

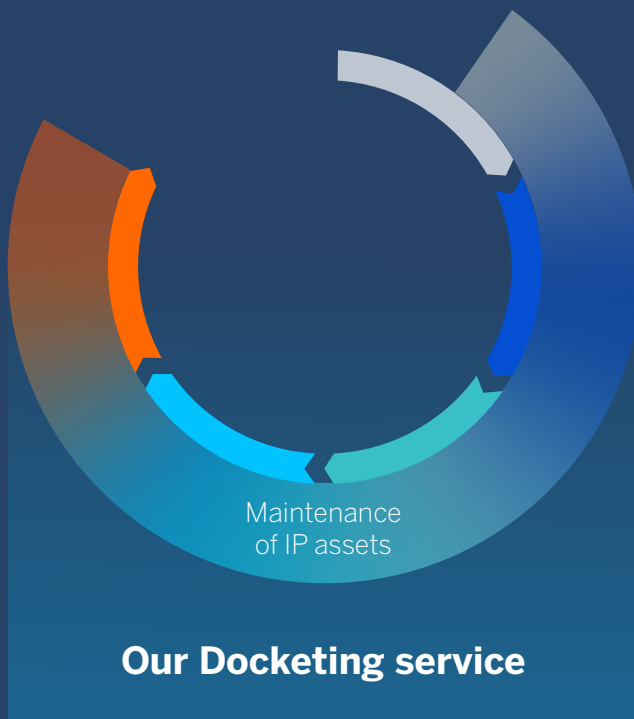


No risk of losing any of your IP rights!

Never risk the loss of valuable IP with our accurate, timely and cost-efficient Docketing service.

We have your back so you can focus on the strategic part of your IP work.

Denemeyer has the IP expertise you need within the complete IP lifecycle



- Ideation
- IP Protection
- Validation
- Value extraction
- Continuation

Docketing is the management and analysis of dates, data and documents generated throughout the life of a Patent, Trademark or Design.

Profit from the modular set-up of our Docketing services:



Managing IP documents

Data entry and document management



Digitalization of files

Go paperless and access your data from everywhere



Ongoing proof

Individual data verification



Resolve data inconsistencies

With outside stakeholders



Handling of all incoming IP related mail

Physical and digital

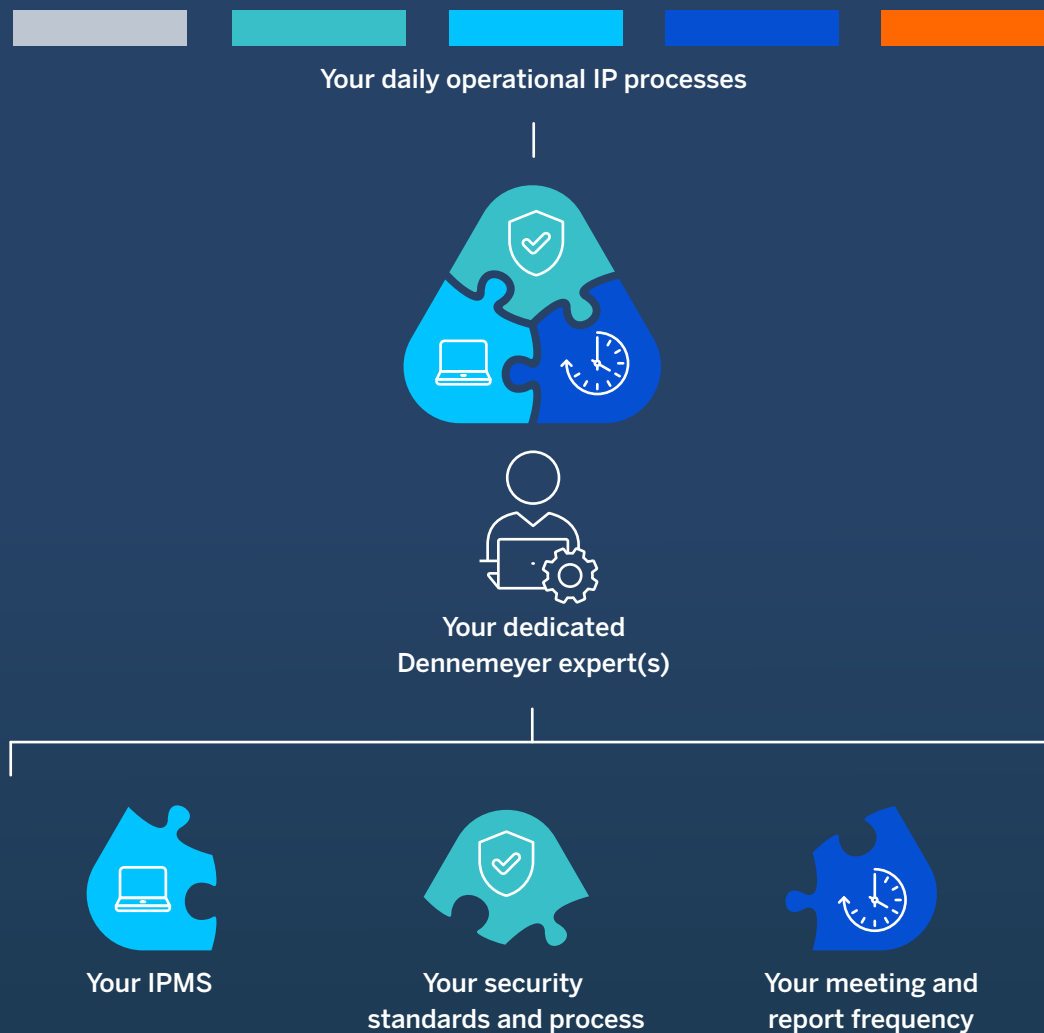


Coverage of personnel shortage

Your solution for bottlenecks

Your set-up defines your customized workflow

Depending on your requirements, infrastructure and chosen modules, we will define your customized workflow during the onboarding phase. Together with your specialists we will set up a detailed workbook process description. This workbook can be constantly adapted to your business and administrative needs.



Our Docketing experts:

- Our Docketing specialists act like one of your team members
- Four eyes principle for all data entry - everything is proofread
- Our team members have either an administrative, legal and/or IP background
- Ensuring high quality – each new team member has to pass several tests during the recruiting phase. Continual trainings are our standard

Use Cases – this is the impact we make



Standard Docketing Services:

- Reduce your workload: Save precious time of your team members who can focus on their core competences
- Keep your records & data up to date in a timely manner
- Ensure your records show the latest status
- Have access to all the latest documents, certificates or proof documents in a timely manner
- Short communication path with your external team member as your direct contact

We serve our clients on all stages of their IP lifecycle by handling the entry of all communications including processing incoming mails and documents on a daily basis and updating the status. Our gained routine enables us to process the work in a short time with accuracy for you. We can support you on any IPMS you have in place and each assigned docketing specialist is in direct contact with you.

Our clients from industries like **fashion, automotive and consumer goods** are in long term collaboration with us and appreciate the advantages of our service.

Digitalization Services:

- Work mobile from any place
- Save time and resources
- Save space in your archives
- Handle your files with ease



Our digitalization service is more than just scanning of physical files. We can structure your files the way you want to have them as e-files (e.g. Official communication, external communication, internal communication, certificates etc.) in your IPMS and upload them for you directly. Additionally, having all PDFs with OCR (Optical Character Recognition) makes it even easier to handle than a physical file: You can now search for keywords, file numbers and anything else within all your documents.

Many clients from industries like pharma and consumer goods appreciate this holistic solution going paperless.

Further references can be provided on demand.

[Visit our website](#)

